



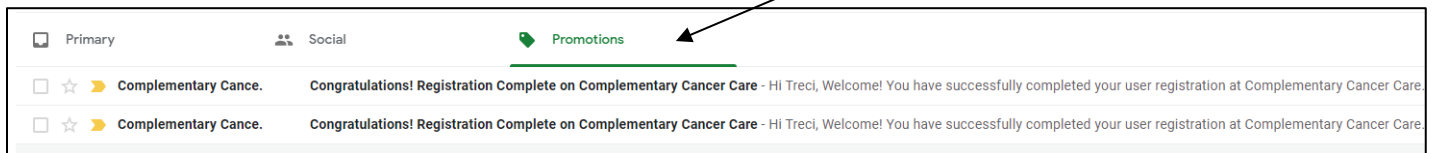
Gmail Users

In 2013, Gmail implemented a MAJOR change in how their users receive mail. Instead of all mail going directly to your INBOX (now the **Primary** tab), some **emails are automatically filtered to tabs such as Social and Promotions that Gmail added.**

Here's why this change matters to you and how you can fix this...

With this change – our emails to you may be showing up in the **“Promotions” tab** – completely by-passing your inbox and will only be seen if you remember to look in the “Promotions” tab.

You can see in the sample below – I received my class registration confirmation emails under the PROMOTIONS tab. (The active folder/tab is indicated by a colored line.) In order to see emails from Complementary Cancer Care, I may have to click on the Promotions tab. When you check your gmail either on your phone or computer, you only see what is in the Primary tab unless you actively select/click the Promotions or Social tab.



If you still do not see our emails, check your Spam folder.

You can correct this (either the promotions or spam) by:

In order to receive our emails to you via your **Primary** inbox, you will need to change your settings. First, find an email from Complementary Cancer Care that is in the **Promotions** tab, point, click and drag it to the "Primary" tab.

When you release your mouse, a little note will appear asking you to confirm you want to receive all future emails from Complementary Cancer Care to your Primary inbox– simply click "Yes" when the alert pops up.

